

# MILES COMMUNITY COLLEGE

May 21, 2018

## Agenda

Room 106 – 5:30 p.m.

### I. Call to Order and Roll Call

**II. Public Comment:** Public comment is allowed on any public matter that is not on the agenda of this meeting and that is within the jurisdiction of the Board of Trustees of Miles Community College. Public comment pursuant to this agenda item will be incorporated into the official minutes of this meeting. Public matter does not include contested case and other adjudicative proceedings.

Please Note: The Board of Trustees may not take any action on the matter discussed pursuant to this agenda item unless specific notice of the matter is included on this agenda and public comment has been allowed on the matter. Public comment under this agenda item shall be limited to three (3) minutes per person, or such time and other restrictions imposed by the Board Chair.

### III ANNOUNCEMENTS:

- A. Board of Regents meeting, Havre, May 22 – 24
- B. College Closed, May 28
- C. Power Grant meeting, Billings, May 29
- D. Finance Committee meeting, June 11, Conference Room, Noon
- D. Helena for Finance Committee hearing, Helena, June 18- 19
- E. Foundation meeting, June 20, Pioneer Room, noon
- F. Human Resources meeting, June 25, Conference Room, noon
- G. Board of Trustee meeting, June 25, Room 106, 5:30 p.m.

### IV. REPORTS:

- A. Enrollment Services .....Erin Niedge
- B. Student Engagement.....Troy Franklin
- C. Administrative Services.....Kylene Phipps
- D. Academic Affairs .....Rita Kratky
- E. President’s Report .....Stacy Klippenstein

### V. CONSENT AGENDA:

- A. Minutes of the April 23, 2018
- B. Financial Reports & Claims for April 2018-May 2018

### VI. INFORMATION ITEMS:

- A. Facilities Projects and Plans.....Kylene Phipps/Ross Lawrence
- B. Community Service Projects and Student Involvement.....Stacy Klippenstein
- C. Fall/Summer Enrollment.....Erin Niedge
  - a. Pioneer Promise campaign update

### VII. FINANCE COMMITTEE:

- A. Chair Report.....Deb Morford
  - a. General Fund Budget.....Stacy Klippenstein
  - b. Planning, Budget, and Assessment Process Update..Stacy Klippenstein
  - c. Funding Model Update.....Stacy Klippenstein

- B. Old Business:
- C. New Business:
  - a. Carpet Replacement Project in the Library.....Kylene Phipps

**VIII. HUMAN RESOURCE COMMITTEE:**

- A. Chair Report.....Jeff Okerman
  - a. President’s Evaluation Process
- B. Old Business:
- C. New Business:
  - a. Certify Trustee Election Results (current Chair presiding)
  - b. Oath of Office (current Chair presiding)
  - c. Election of Trustee Officers (current Chair presiding)
  - d. Committee Assignments (newly elected Chair presiding)
  - e. Conflict of Interest Disclosures
  - f. BOT Self Evaluation – Due June 15
  - g. Possible Trustee Summer Retreat Dates – July 13-14 or July 20-21 – Location TBD

**IX. ACADEMIC STANDARDS AND CONSENT:**

- A. Academic Consent Items.....Rita Kratky

**X. FUTURE AGENDA ITEM:**

- A. FY19 Budget Preparation and Approval
- B. Campus Climate Survey – Summer Retreat

**XI. EXECUTIVE SESSION:**

- A. Personnel Contract

Next meeting: June 25, 2018 @ 5:30 p.m., Room 106

**MISSION STATEMENT**

Miles Community College prepares students for success and provides opportunities for lifelong learning through quality programs, community outreach, and partnerships.

**Student Success  
Academic Achievement  
Workforce Training and Partnerships  
Community Outreach and Lifelong Learning**