

**Miles Community College
Board of Trustees
Minutes
September 24, 2018**

The Board of Trustees of Miles Community College met in regular session at 5:30 p.m., September 24, 2018 in room 106. The following Trustees were present: Debbie Morford, Mark Petersen, Garret McFarland, Jeff Okerman, and Jamie Ogolin. The following Trustees were excused: Sue Stanton and Ryan Jones. Also present were President Stacy Klippenstein, Candy Laney, Kylene Phipps, Rita Kratky, Erin Niedge, Garth Sleight, Richard DeShields, Ace Giannonatti, Jay Wiebers, and Miles City Star Reporter Ashley Roness.

Chair Debbie Morford called the meeting to order at 5:33 p.m.

Public Comment:

Announcements: President Klippenstein highlighted the following announcements: There will be a Foundation Scholarship Donor/Recipient reception in room 106 on September 26 at 6:00 p.m.

REPORTS:

- A. Student Senate:** in addition to the written report included in the Board packet, ASMCC President Ace Giannonatti reported on the following: All officer positions have been filled.
- B. Enrollment Services:** In addition to the written report included in the Board packet, Dean of Enrollment Management and Educational Support Services Erin Niedge reported on the following: Discussed the new marketing materials given to prospective students at college fairs. She discussed the dual enrollment programs, Free 2 Explore and Pioneer Promise. We have had a lot of positive feedback on the Free 2 Explore program from counselors, principals, parents, and students.
- C. Student Engagement:** In addition to the written report included in the Board packet, Dean of Student Engagement & Auxiliary Services reported on the following: We are very happy to report that 660 duplicate students participated in the Welcome Wagon events. Student Club Fair was very successful, and Constitution Day was well received. The residence halls have 146 student residents, Dining Services and Bookstore are both going well.
- D. Administrative Services:** In addition to the written report included in the Board packet, Dean of Administrative Services and HR Kylene Phipps reported on the following: Damages from hail this summer have been identified and they are in the process of prioritizing the projects and getting ready to go out to bid. They are also looking at the rotation schedule for fleet vehicles. The IT department has been very busy and continues to provide a lot of IT support for events on campus. One of those events was an ESport tournament put on by Mid-Rivers. The event was very successful and had great participation. Mid-Rivers is looking forward to hosting this event on campus again next year and would like to make this an annual event. Loren Lancaster continues to work on the Banner 9 upgrade.
- E. Academic Affairs:** In addition to the written report included in the Board packet, Vice President Rita Kratky reported on the following: VP Kratky shared a few of the topics discussed at the Chief Academic Officers meeting during the Board of Regents. Some of those topics included working on general education review, our common course numbering process update, and academic program review process update. They are also discussing ACN data and Open Education Resource. The Research Road Show is going to take place mid-October. ACEN visit will begin tomorrow with their final briefing on Thursday. We will have a Gen Ed package for your review in January. Mike Hardy is our new FAR (Faculty Athletic Representative).
- F. President's Report:** In addition to the written report included in the Board packet, President Klippenstein reported on the following: President Klippenstein traveled to

Helena on September 6 & 7 and participated in the Interim Legislative Finance Committee meeting to discuss the community college funding model. They anticipate having two different draft bills for the funding models, which will both include our current funding calculation that has been in place for the last 12 years, and will include the band. The committee's next meeting is December 3 and they should have something approved to move forward to the legislature. MCC hosted the Ag Banquet in the Centra. It was a great opportunity to show case MCC. Kim Gibbs did a great job in discussing the AAC and the benefits to having the facility. President Klippenstein attended the Board of Regents meeting, where the Regents approved our general fund budget. OCHE staff brought forward three main key strategic Initiatives for the upcoming year. These three goals will be important and influential to MCC at some point in the future. We need to see how MCC can participate in the Open Education Resource to help offset the cost of books. Enterprise Integration Planning, which is a continuation of making one MUS by integrating and implementing sharing of services within our university system. MUS is working with OPI to have a portal for students based on their ACT data or likes. We are not yet sure how MCC will be included in this process. Athletic update provided by Jerry Olson. Athletic Director Olson just met with the high school and the City of Miles City Parks Department. They are working on a plan for upgrading the Bender Park Softball Complex. We will be holding a reverse raffle as a fundraising project, which will give us \$25,000 for athletic scholarships. We are also working on an Athletic Hall of Fame.

CONSENT AGENDA:

Trustee McFarland moved to approve the consent agenda as presented. Trustee Petersen seconded the motion. Motion passed.

INFORMATIONAL ITEMS:

A. Enrollment Updates: Dean Niedege provided an enrollment update. Fall semester FTE is 393.67 and the headcount is 506. These numbers are unofficial until tomorrow. Headcount will increase a little more with Teachers Conference and any second half mini starts for CDL and CNA. These numbers are above Fall 2016 enrollment numbers. Retention numbers are up from last year.

FINANCE COMMITTEE:

A. Chair Report: Trustee Ogolin reported revenues are ahead due to increased FTE, the Board of Regents has approved our budget for next year, cost of revenue are being tracked to improve management, inventory, and profits in our auxiliaries. The committee discussed the funding model and band. They also talked briefly about the VA and the upcoming audit.

B. Old Business: None

C. New Business:

a. Solar Project and Resolution (request to waive second reading): Dean Phipps said we are bringing forward a request for \$55,430 for the cost of this project. We will be receiving \$40,000 from a DEQ grant. This is a reimbursement grant, which means we will receive half of the funds at the beginning of the project and the other half after substantial completion, which is October 31, 2018. President Klippenstein will get the savings cost information to the trustees. We are requesting the Trustees waive the second reading.

Trustee McFarland moved to waive the second reading. Trustee Ogolin seconded the motion. Motion passed.

Trustee McFarland moved to accept the Resolution as presented. Trustee Okerman seconded the motion. Motion passed.

HUMAN RESOURCE COMMITTEE:

- A. **Chair Report:** Trustee Petersen reported the committee was briefed on staffing, Faculty Athletic Rep (FAR), softball, and student club opportunities. The committee also discussed the funding model.
- B. **Old Business:** None
- C. **New Business:** None

Quality and Advocacy: The committee was briefed on the Ag Advancement Center fact sheet and information compiled over the first year of usage and Ag Advancement Center staffing. They were also briefed on the community college funding model, and the MUS initiatives. The committee received nursing updates and NCLEX outcomes. They reviewed the VA property and dialog with County Commissioners. There will be a tour of the VA on October 2 at 8:30 a.m.

Future Agenda Items: More details on retention and the updated strategic plan.

Trustee Morford adjourned the meeting at 6:42 p.m.

The next regular Board of Trustee meeting will be held on Monday, October 15, 2018 at 5:30 p.m.

Chair

Secretary