

Miles Community College
Board of Trustees
Minutes
June 22, 2020

The Board of Trustees of Miles Community College met in regular session at 5:30 p.m., June 22, 2020, room 106 and via Zoom. The following Trustees were present: Debbie Morford, Garret McFarland, Sue Morlock, Jamie Ogolin, and Tara Andrews. The following Trustees were excused: Ryan Jones and Jeff Okerman. Also present were President Ron Slinger, Candy Laney, Erin Niedge, Rita Kratky, Richard DeShields, Kylene Phipps, Nancy Aaberge, Jerry Olson, Garth Sleight, Sarah Kloewer, and Jay Wiebers.

Vice Chair Jamie Ogolin called the meeting to order at 5:46 p.m.

PUBLIC COMMENT: None

IMPORTANT DATES: President Slinger represented community colleges on a Two-Year Commission call to discuss CTE opportunities, how we came through COVID 19, and what reopening in the fall will look like. Board of Trustee retreat was held on June 16, after the retreat the Finance Committee met and reviewed the budget.

REPORTS:

- A. Enrollment Services:** In addition to the written report included in the Board packet, Dean of Enrollment Management and Educational Support Services Erin Niedge reported on the following: We held our virtual SOAR session on May 28 with 26 students attending. We held an in-person SOAR on June 17. We had a max of 25 students register for this session but given the uptick in COVID 19 cases we had a number of cancellations and had 18 students attend. We have added additional virtual completion options for the other SOAR dates. Lisa Blunt retired last week. There were 151 students named to the President's List this spring compared to 96 last spring. A news release on GPA's for students will be sent out very soon.
- B. Student Engagement:** In addition to the written report included in the Board packet, Dean of Student Engagement & Auxiliary Services Richard DeShields reported on the following: Occupancy rate in the residence halls is 68% with 113 students signed up for housing. This is 28 less students from this time last year. We will continue our community service and community outreach in conjunction with Forward Montana, Montana Campus Compact, and SLSV Coalition. MCC and Flathead were the first to get their Engagement Plan submitted to these the coalition.
- D. Administrative Services and HR:** In addition to the written report included in the Board packet, Dean of Administrative Services and HR Kylene Phipps reported on the following: No updates since the Trustee retreat on July 16.
- E. Academic Affairs:** In addition to the written report included in the Board packet, Vice President Rita Kratky reported on the following: Applying for meat processing with the Department of Ag. This application is due July 2nd. Kim Gibbs is working very diligently with President Slinger and VP Kratky to get this application submitted. We are finalizing an MOU with AHEC that will allow us to provide their CNA students college credits.
- F. Athletic Report:** In addition to the written report included in the Board packet, Athletic Director Olson reported on the following: On Friday we were updated by the NJCAA with their decision to change a couple practice and game start times. MCC had 72 All MonDak All Conference All Academic selections, which is up from 40 last year.
- G. President's Report:** In addition to the written report included in the Board packet, President Slinger reported on the following: President Slinger had two radio interviews in the two weeks regarding how the college will be moving forward in the fall. The Community College funding formula is still being tweaked. He hopes to bring more information regarding the funding formula to the Board in July or August. They are in the process of analyzing information that was received from the Athletic Strategic Plan focus group. President Slinger hopes to bring the Athletic Master Plan to the Board of Trustees in September or October.

CONSENT AGENDA:

Trustee Morlock moved to approve the May consent agenda. Trustee Morford seconded the motion with proposed changes. Motion passed.

INFORMATIONAL ITEMS:

- A. Summer/Fall Enrollment Update:** Dean Niedege reported we have 62 FTE as of today for summer semester. Our summer FTE is down 15.7% and Headcount is down 20% from last year at this time. As of today, our Fall FTE is 166. We should see a jump in July because of the SOAR session and adding freshmen Nursing student numbers.
- B. Nursing Program Update:** VP Kratky and Pauline Flotkoetter attended St. John's kickoff for what they are calling their Montana Youth Apprenticeship Partnership. They currently have five students starting in that fellowship. MCC is partnering with St John's in this program. Their intent is to drive students from high school level into the health and allied health areas by offering them apprenticeship pieces and help pay for their CNA component as well as help them pursue nursing degrees. St. John's is also one of our clinical sites for our nursing program. Currently out of our 27 Nursing graduates, one nursing student took the NCLEX and passed, one is scheduled to take it this week and four other students have their NCLEX scheduled between now and the end of July. Others are still working to get their exams scheduled, but due to COVID the number of students able to test at one time has been drastically reduced. We are working with Pearson Vue to possibly become an NCLEX testing site. This is critical as the Nursing students will be able to take their test much sooner. Many of the students who were planning to apply for our Nursing program take the Kaplan entrance exam in March and April, due to COVID implications, they were not able to take the tests, therefore we have moved the application date back to July 1 to accommodate these students. SBON will review our NCLEX pass-fail rate in January 2021.

FINANCE COMMITTEE:

- A. Chair Report:** Trustee Ogolin gave an update. Finance Committee met on June 16 after the retreat. At this time there are no budgeting concerns from Nancy Aaberge. Revenue appears down compared to expenses, however journal entries, such as the Permissive Levy and retirement will be posted later in June.
 - a. General Fund Budget:** 2021 budget will be flat until more is known with grants that have been applied for. We will be asking to waive the second reading of the budget at the July meeting.
 - b. Stimulus Money:** We are waiting to get more direction as to how we are allowed to use the stimulus funds before putting the stimulus money into the budget. These funds could make a huge impact for us.
- B. Old Business:**
 - a. Permissive Medical Levy (first reading):** Asking to waive the second reading of this resolution.

Trustee Morlock moved to waive the second reading of the Permissive Medical Levy. Trustee Morford seconded the motion. Motion passed.

Trustee Morlock moved to approve the Permissive Medical Levy resolution. Trustee Andrews seconded the motion. Motion passed.

- C. New Business:**
 - a. FY 2021 Budget Packet (first reading):** Finance Committee reviewed the budget and had no changes. Our 2021 budget will be a little smaller than the 2020 budget.

HUMAN RESOURCE COMMITTEE:

- A. Chair Report:** Did not meet due to the retreat
- B. Old Business:** None
- C. New Business:** None

QUALITY AND ADVOCACY:

- A. Chair Report:** Did not meet due to the retreat

ACADEMIC CONSENT AGENDA:

A. Academic Consent Items: VP Kratky and Sarah Kloewer discussed the proposed changes.

Trustee Morford moved accept the Academic Consent Items as presented. Trustee Morlock seconded the motion. Motion passed

FUTURE AGENDA ITEMS: Executive Session to set parameters of the six month evaluation, VA, Nursing Report (give this update next month a more detailed report - Current status of our current students then what is expected by SBON, enrollment numbers for next fall), AAC update from Foundation, Student conduct Process & BIT, Anne Anderson and the Learning Center: Trustee Morlock would like to know more about volleyball and softball and have a chance to have coaches come in. Presentation on Nursing testing for our sophomores and also community college funding formula

Trustee Ogolin adjourned the meeting at 6:42 p.m.

The next regular Board of Trustee meeting will be held on Monday, July 27, 2020 at 5:30 p.m. in room 106.

Chair

Secretary