

Miles Community College
Board of Trustees
Minutes
July 27, 2020

The Board of Trustees of Miles Community College met in regular session at 5:30 p.m., July 27, 2020, via Zoom. The following Trustees were present: Ryan Jones, Sue Morlock, Jamie Ogolin, Jeff Okerman and Tara Andrews. The following Trustees were excused: Garret McFarland and Debbie Morford. Also present were President Ron Slinger, Candy Laney, Richard DeShields, Nancy Aaberge, Jerry Olson, Garth Sleight, Sarah Kloewer, Pauline Flotkoetter and Star Reporter Ashley Wise.

Chair Ryan Jones called the meeting to order at 5:33 p.m.

PUBLIC COMMENT: None

IMPORTANT DATES: President Slinger said the Two-Year College retreat scheduled at FVCC on July 29 has been postponed, MCC Pioneer Golf Scramble will be held on August 22 at the Miles City Town & Country Club.

REPORTS:

- A. Enrollment Services:** In addition to the written report included in the Board packet, in the absence of Dean of Enrollment Management and Educational Support Services Erin Niedege, President Slinger reported on the following: We have successfully hired a registrar Jordan Ulrich. Jordan comes to us from DCC. Prior to her role at DCC, she worked at MSU Bozeman. She will be beginning on August 10.
- B. Student Engagement:** In addition to the written report included in the Board packet, Dean of Student Engagement & Auxiliary Services Richard DeShields reported on the following: Housing occupancy is at 75% with 128 students. Dining is budgeted on 80% housing occupancy and housing on 85% occupancy. We are busy getting ready for Welcome Wagon and students arriving on campus. We have begun going through our annual Educational Benchmarking Instrument Housing and Campus Satisfaction Survey. We are ranked in the top 50, if not the top, in every category. Lacking on dining hours of service and meals, but are still ranked 30th in the nation in this category.
- D. Administrative Services and HR:** In the absence of Dean of Administrative Services and HR Kylene Phipps, no report was given in addition to the written report included in the Board packet,
- E. Academic Affairs:** In the absence of Vice President of Academic Affairs Rita Kratky, no report was given in addition to the written report included in the Board packet.
- F. Athletic Report:** In addition to the written report included in the Board packet, Athletic Director Olson reported on the following: According to the NJCAA GPA national rankings, Women's Basketball ranked second, Baseball ranked 20th, Men's Basketball ranked 26th, and Softball ranked 27th. Men's and Women's Basketball and Volleyball will all begin in January. NIRA is allowing colleges to hold rodeos beginning this fall. We are still working on how, if at all, fans can attend athletic events.
- G. President's Report:** In addition to the written report included in the Board packet, President Slinger reported on the following: highlighted meeting with Scott Eychner of the Department of Labor and Industry regarding ***Become and Alum*** Program. They have over 100,000 names of Montanans that have some college credit but no certificate or degree. DLI will partner with us to help get these individuals to finish their degrees. They will give us the individual's names and contact information along with the degree path they started in. President Slinger will be meeting with the Provost at Montana Tech to discuss a pathway program from MCC to Montana Tech's Engineering program. Our academic programs can grow this way without much expense to us. The hope is to build more pathways with other four-year colleges. The Education Sub-Committee of the Legislative Finance Committee is in favor of a simplified version of the State's Community College Funding Formula with a Base Plus model. President Slinger and Nancy Aaberge have been analyzing the last five years of funding and enrollment numbers to see if the formula would have

increased or decreased our funding. Now we must negotiate the various factors within the formula. The Athletic Focus group met for the last time on July 20. We will compile the information gained from this focus group, vet it through campus for input, and take it to the Quality & Advocacy Committee in September. We are complying with the governor's directives regarding face coverings. We will have a very full Spring calendar with academics and sports. Scheduling the Centra will be a challenge with all sports being moved to Spring semester. We continue to have progressive conversations with OCHE, Montana Farm Bureau, 4H, FFA, and the Montana Meat Processors Association about creating a Meat Processing Program. We need to identify \$300,000 in new funding to run a three-year pilot program. We are confident that we should be able to round out the funding and begin the process of starting this program very soon. FVCC President Jane Karis has reach out to us and would like to participate in this program.

CONSENT AGENDA:

Trustee Morlock moved to approve the June consent agenda. Trustee Andrews seconded the motion with proposed changes. Motion passed.

INFORMATIONAL ITEMS:

- A. Summer/Fall Enrollment Update:** President Slinger reported as of July 24, we had 211 FTE comparable to 236 last year and 241 the year before. The last SOAR session was full and the virtual SOAR session had very good attendance also. The August 12 SOAR session is full. Another session has been added on August 13 to accommodate overflow. Dean DeShields shared a document with the MUS from Penn State regarding how to work with students and classroom management when reopening colleges. We will be adding boiler plate language to each course syllabus regarding requirements due to COVID 19. We will have masks available to all students, staff, and faculty. He complimented Sarah Kloewer for her work with the IT department piloting different types of equipment to help faculty deliver quality lessons when following COVID 19 mandates. We will be keeping the Governor's mandates through the Fall semester. Trustee Ogolin attended the last SOAR session and commented on how well done the session was and the environment that was provided was very professional.
- B. Nursing Program Update:** As of July 24, 2020, 14 out to 16 Nursing students have passed the NCLEX. One student is scheduled to take the test this week. As of July 24, our pass rate is 87.5%. Nursing faculty is still reaching out to students who have not taken the test. On Monday's and Thursday's Katrina Luther is working with students who have not yet taken the NCLEX. All of the students who have attended these sessions with Ms. Luther have passed their test. The Nursing staff was complimented for their efforts. Incoming Nursing program applicants are very strong and individuals have tested very high on the entrance exam. Thirty-eight students will be accepted into the Nursing Program this year. We have an MOU with Montana Tech Nursing Program. This MOU allows our students to go onto get their Bachelor's degree in Nursing.
- C. Fall Opening:** Other colleges in the state will be opening in August. MCC will be opening on September 9. This will be a good opportunity for us to learn from our peers who open earlier. We are looking at conducting table top meetings for "what if" scenarios. Our goal in holding table top meetings is to work the problem and not over react by finding a solution to issues that might arise.

FINANCE COMMITTEE:

- A. Chair Report:** Trustee Ogolin reported they had a very rich and robust discussion, no changes to the budget from the first reading, first semester spending will be very cautious. Governor's mask mandates and NJCAA information was also covered.
- B. Old Business:**
 - a. General Fund Budget:** Chair Jones asked if there were any questions regarding the budget. Receiving none asked for a motion to approve the budget.

Trustee Ogolin moved to approve the budget as presented. Trustee Morlock seconded the motion. Motion passed.

HUMAN RESOURCE COMMITTEE:

- A. Chair Report:** Trustee Okerman said the committee discussed staffing and policy revisions.
- B. Old Business:** None
- C. New Business:**
 - a. **Committee Assignments:** Trustee Jones assigned committee members as follows: Finance Committee: Chair Jamie Ogolin, Debbie Morford, Sue Morlock; HR Committee: Chair Garret McFarland, Jeff Okerman, Tara Andrews; Quality Committee: Chair Debbie Morford, Jeff Okerman, Jamie Ogolin.
 - b. **Policy revisions:** Dean DeShields discussed the policy revisions being brought forward. Requested waive of second reading for policy 600.13: Discrimination, as this is a federal regulation that needs to be in met by August 14 to meet Title IX requirements.

Trustee Andrews moved to waive the second reading of Policy 600.13, Discrimination. Trustee Okerman seconded the motion. Motion passed.

Trustee Okerman moved to accept revisions to Policy 600.13, Discrimination, as presented. Trustee Morlock seconded the motion.

Trustee Okerman commented this policy was very well vetted across campus and has also gone through legal counsel.

Motion passed.

QUALITY AND ADVOCACY:

- A. Chair Report:** Trustee Okerman said the committee was updated on the COVID 19 response.
 - a. Legislative Update: No update as there have been no legislative meetings in July.

FUTURE AGENDA ITEMS: Executive Session to set parameters of the six-month evaluation, VA, AAC update from Foundation, Student conduct Process & BIT, Anne Anderson and the Learning Center: Trustee Morlock would like to know more about volleyball and softball and have a chance to have coaches come in. Presentation on Nursing testing for our sophomores and also community college funding formula

Trustee Jones adjourned the meeting at 6:57 p.m.

The next regular Board of Trustee meeting will be held on Monday August 24, 2020 at 5:30 p.m. in room 106 and/or Zoom.

Chair

Secretary