

**Miles Community College
Board of Trustees
Minutes
November 23, 2020**

The Board of Trustees of Miles Community College met in regular session at 5:30 p.m., November 23, 2020, via Zoom/face to face. The following Trustees were present: Ryan Jones, Sue Morlock, Debbie Morford, Jeff Okerman, Garret McFarland, and Jamie Ogolin. The following Trustee was excused: Tara Andrews. Also present were President Ron Slinger, Candy Laney, Sarah Kloewer, Richard DeShields, Kylene Phipps, Erin Niedge, Rita Kratky, Nancy Aaberge, Jerry Olson, Garth Sleight, Jay Wiebers, Elizabeth Patten, Tina Rutledge, James Simon and Star Reporter Ashley Wise.

Chair Ryan Jones called the meeting to order at 5:32 p.m.

PUBLIC COMMENT: None

IMPORTANT DATES: President Slinger discussed the following: Introduced the Director of Institutional Advancement Elizabeth Patten and the ASMCC President James Simon. President Slinger will be joining the Southeastern Superintendents monthly meetings beginning in November. Board of Regents meeting was held via Zoom on November 19.

REPORTS:

- A. Enrollment Services:** In addition to the written report included in the Board packet, Dean of Enrollment Management and Educational Support Services Erin Niedge, reported on the following: Advising day was held via Zoom on November 18 for spring and summer semesters. It was very well received with very strong enrollment numbers. Comparing this advising day to the last two years, we are within 2 FTE. Overall a successful start for pre-registration for spring and summer term. A billboard for the “Become an Alum” program has been approved and will be going up very soon.
- B. Student Engagement:** In addition to the written report included in the Board packet, Dean of Student Engagement & Auxiliary Services Richard DeShields reported on the following: We have been actively wrapping up the semester with housing and have identified 60 students who will be staying on campus after Thanksgiving. The Bookstore is just starting the book buyback process and will extend it into January due to going virtual after Thanksgiving. As of today, the Café is delivering 178 meals for students who are quarantined or isolated due to COVID.
- C. ASMCC:** In addition to the written report included in the Board packet, President of ASMCC James Simon reported on the following: Discussed the activities that were done in October and November. Reverse Trick or Treat went very well with 589 community children participating. A proposal was brought forward by the Women’s Basketball team to purchase new “On Wednesday We Wear Pink” uniforms. ASMCC has allocated \$1,300 to purchase 20 sets of uniforms. ASMCC also allocated \$200 for the Pioneer Food Pantry. They are also going to put a water filtration system in the residence hall for students. We will be hosting a movie night for students who will be on campus after Thanksgiving. The ASMCC will also provide a late breakfast for students on Friday evening, December 11. We were extended an invitation from the NWCCU, Northwest Commission on College and Universities, to have three to four students attend the online conference to voice how we have been impacted by COVID 19.
- D. Administrative Services and HR:** In addition to the written report included in the Board packet, Dean of Administrative Services and HR Kylene Phipps reported on the following: No updates to the written report.
- E. Academic Affairs:** In addition to the written report included in the Board packet, Vice President of Academic Affairs Rita Kratky reported on the following: Introduced Meat Processing Coordinator Tina Rutledge. VP Kratky completed the Accreditation Liaison Officer training with the NWCCU last week.
- F. Athletic Report:** In addition to the written report included in the Board packet, Athletic Director Olson reported on the following: Both of the basketball scrimmages scheduled last week were cancelled due to COVID. Athletic Director Olson will be attending the NJCAA meeting December 3 and MonDak meeting on

December 7. Basketball will begin their season on January 20 and Volleyball will begin their season January 23.

- G. President's Report:** In addition to the written report included in the Board packet, President Slinger reported on the following: We found out on Friday that we were not selected for the Bridges Rural Initiative, but he is still hopeful that we could be chosen in the second cohort. We are still going to move forward in-house with this project using their model. President Slinger is now a member of the Board of Directors of the Montana Chamber of Commerce. He will be serving on both the Workforce and Legislative Sub-Committees. He has also been asked to join the Holy Rosary Hospital Foundation Board. Board of Regents met last week. They moved forward with support of the establishment of a fourth independent community college in the Bitterroot. However, no local revenue has been established for this community college. The University of Wyoming School of Energy Resources will be submitting a proposal to the Department of Energy (DOE) entitled *Powder River Basin CORE-CM: Advancing Strategies for Carbon Ore, Rare Earth Element, and Critical Mineral Resource Development in the Nation's Largest Coal Producing Basin*. They have asked us to be a partner with them on this project. We will be looking at what the workforce needs would be and how could we benefit from this. We have also connected them with Montana Tech.

Elizabeth Patten is looking at how some of our scholarships are currently funded and accepting donations online. She has been working with Danielle and Carla on online platform options for donations. She is also working with two Rodeo team members who would like to have a rough stock bucking machine. They will be bringing a presentation to the Foundation Board asking them to purchase this machine.

CONSENT AGENDA:

Trustee Morlock moved to approve the September consent agenda. Trustee McFarland seconded the motion. Motion passed.

INFORMATIONAL ITEMS:

- A. Nursing Program Update:** Vice President Kratky said we are moving forward to find an interim director to serve through May. We will be posting the position at the end of December or beginning of January. ACEN and SBON are supportive of this plan. All of our past graduates have taken the NCLEX and we are at 89% pass rate.
- B. COVID 19 Update:** Dean DeShields reported we are currently in the process of finalizing purchases with our CARES Act funding, which needs to be spent by December 31, 2020. Making it to this point with relatively low impact to the college community has been a tremendous accomplishment.

FINANCE COMMITTEE:

- A. Chair Report:** Trustee Ogolin reported the committee discussed budget updates and also received a stimulus funding update. The staff has planned ahead to get PPE equipment for next spring.
- B. Old Business:**
- C. New Business:** None

HUMAN RESOURCE COMMITTEE:

- A. Chair Report:** Trustee McFarland said we are moving forward with faculty positions and the Accounting Specialist position was posted last week. Tina Rutledge was hired as the Meat Processing Program Coordinator. The committee discussed the COVID response. They were also given the 2021 and 2022 calendar with a couple of small changes. This calendar has been vetted across the campus. We would like to waive the second reading of the calendar.
- B. Old Business:** None
- C. New Business:** The policies have all been vetted through the college campus and we are asking to waive the second reading for the first four policies. Changes to policy 1900.3 were discussed.
 - a. 2021/2022 Calendar
 - b. New Policy – Sex Offender
 - c. Policy 500.8.1 – Missing Persons
 - d. Policy 600.13.13 – Confidentiality of Reporting Parties

- e. Policy 600.15 – Timely Warning and Emergency
- f. Policy 1900.3 – Prohibition of Solicitation on College Property

Trustee McFarland moved to waive the second reading updating the calendar. Trustee Okerman seconded the motion. Motion passed

Trustee McFarland moved to approve the 2021/2022 calendar as presented. Trustee Okerman seconded the motion.

Trustee Morford asked about the date of Heritage Day. Dean Niedege said that this is the day prior to the Bucking Horse Sale and has been corrected on the calendar.

Motion passed.

Trustee McFarland moved to waive the second reading of policies b – e. Trustee Morlock seconded the motion. Motion passed

Trustee McFarland moved to accept the policies b-e as presented. Trustee Morlock seconded the motion. Motion passed.

Trustee Okerman moved to waive second reading of policy 1900.3. Trustee Morford seconded the motion. Motion passed

Trustee McFarland moved to accept the policy 1900.3 as presented. Trustee Ogolin seconded the motion. Motion passed.

QUALITY AND ADVOCACY:

- A. Chair Report:** The committee was given updates to the COVID 19, Nursing program, Board Retreat, legislative updates, and the community college funding model. The community college presidents still have concerns with the funding formula and have sent a letter laying out their concerns. This funding formula has been passed out of committee. Any changes to the funding formula would have to be done as changes to the law. This formula will not go into effect until the next biennium. We will be able to run this formula to see the impact it will have prior to it going into effect. Trustee Morford said that President Slinger has been reaching out to legislators to update them on what is happening at MCC. Trustee Morford feels that this is very positive for our college.

Trustee Jones adjourned the meeting at 6:45 p.m.

FUTURE AGENDA ITEMS: VA, AAC update from Foundation, Student conduct Process & BIT, Anne Anderson and the Learning Center: Trustee Morlock would like to know more about volleyball and softball and have a chance to have coaches come in. Information on Meat Processing program in January.

The next regular Board of Trustee meeting will be held on Monday, December 21, 2020 at 5:30 p.m. in room 106 and/or Zoom.

Chair

Secretary