

Miles Community College
Board of Trustees
Minutes
May 20, 2024

The Board of Trustees of Miles Community College met in regular session at 5:00 p.m., May 20, 2024, in room 106. The following Trustees were present: Jamie Ogolin, Ryan Jones, Jeff Okerman, Tara Andrews, and Jenna Janshen via telephone. The following Trustees were excused Garret McFarland and Debbie Morford. Also present were President Ron Slinger, Candy Laney, Kylene Phipps, Richard DeShields, Erin Niedge, Nancy Aaberge, Jerry Olson, Sam Giordanengo, and Dirk Schmidt.

Chair Ogolin called the meeting to order at 5:32 p.m.

PUBLIC COMMENT: None

IMPORTANT DATES: President Slinger highlighted the following: The audit committee meeting has been moved to Monday, June 17 in Helena.

REPORTS:

- A. Enrollment Services:** In addition to the written report included in the Board packet, Vice President of Enrollment and Educational Support Services Erin Niedge reported on the following: Things are moving along and we are in a good place with issuing student aid offers and processing with the new FAFSA procedures. Thanked Jill Olson for covering 15,000 miles this year for 89 high schools visited and 35 other events attended.
- B. Student Engagement:** In addition to the written report included in the Board packet, Vice President of Student Engagement Richard DeShields reported on the following: Occupancy in housing and dining is up 24 students, which is made up of 12 new and 12 returning students. We have 9 students living on campus this summer. Café, under Richards Cox's lead, has seen cash sales increase. We have met with our Centra staff who is doing an audit on all the machines. Jerry Olson and VP DeShields have met to review the initial data that they received for the athletic strategic plan. Student Senate had their final elections for officers. We are in the process of replacing the sound system in the Centra.:
- B. a. Athletics:** In addition to the written report included in the Board packet, Athletic Director Olson reported on the following: Athletics are done for the year. The Baseball team ended their season as the MonDak Champion. Coach Mike O'Connell was named MonDak Coach of the Year and Coleman Perry was the MonDak Player of the Year. Softball was in the winner's bracket for the MonDak Championship but was beaten by Glendive. Athletic community service hours were very high. Spring team GPAs were volleyball at 3.81, Women's Basketball at 3.75, Baseball at 3.72, Softball at 3.72, and Men's Basketball at 3.16. Total GPAs for the year are Women's Basketball at 3.73, Volleyball at 3.66, Baseball at 3.70, Softball at 3.70, and Men's Basketball at 3.20. Athletic Director Olson will update the Trustees next month with the Rodeo team GPAs as they still have some incompletes. We hosted the Baseball Region Tournament and Dirk Schmidt put in the time to livestream the entire tournament. Jeff Okerman and Tyler Niedge have agreed to play on the MCC team during the Stockman Bank Golf Tournament.
- C. Administrative Services and HR:** In addition to the written report included in the Board packet, Vice President of Administrative Services and HR Kylene Phipps reported on the following: We are moving forward with filling much-needed positions and posting vacancies. Our head women's basketball coach position has been posted and opened until filled. Athletic Director Olson is doing a great job keeping our current student-athletes informed of the situation. We are working on the facility and IT summer projects.
- D. Academic Affairs:** In the Vice President of Academic Affairs Rita Kratky's absence, no report was given.
- E. President's Report:** In addition to the written report included in the Board packet, President Ron Slinger reported on the following: Katrina Luther was selected as the Excellence in Teaching award winner. She was also recognized by the Billings Gazette Hearts of Healthcare award. Richard DeShields was selected as the Excellence in Innovation award winner. President Slinger had a very positive meeting with Director Osmundson regarding our one-time-only request. While at the Board of Regents meeting he talked to Tyler Trevor about the one-time-only funds request. They are very supportive of this ask. They also are supportive of working with us to try to figure out how to include MCC in OCHEs ask for assistance on the annual payment for the Banner system. This will not stop us from trying to add a technology line to the base of the Community College Funding formula. We had our first two graduates of the Workforce Solutions program. We had one student from Sidney Health and one student from Stockman Bank. With the

addition of SBDC Regional Director/MCC Workforce Development Coordinator Elizabeth Smith, we are assigning the Workforce Solutions program to this office and looking for the expansion of this program.

CONSENT AGENDA:

Trustee Andrews moved to approve the consent agenda as presented. Trustee Jones seconded the motion. Motion passed.

INFORMATIONAL ITEMS:

- A. Introduction of New Employees:** Kylene introduced Sadrac Blancint our new night custodian.
- B. Enrollment Update:** VP Niedege said we ended up with an increase of 1.25% FTE for spring. We had a 20% increase in headcount for spring with 998 students. None of these numbers are official until they have been locked in by OCHE. Our total FTE was 470.08 and our annualized unduplicated headcount was 1363. Montana resident FTE broke 400 and 1258 Montana residents served in credit enrollment this year. Today we are at 73.3 FTE for summer enrollment, which is a 9% increase over this time last year, and a headcount of 230, which is an 8.5% increase over last year. Fall is setting at 129.5 FTE which is a 22% increase over last year and a headcount of 217, which is a 40% increase from last year. She feels that these numbers will level out in August and does not feel that we will be up this much by the beginning of classes. Our first SOAR session is scheduled for June 11.
- C. Close the Loop Presentation - Nursing Program Update:** President Slinger said great news, during this month's State Board of Nursing board meeting, they approved our program with no stipulations.

FINANCE COMMITTEE:

- A. Chair Report:** Trustee Andrews said our numbers are better than last year, which is mainly due to higher interest and a higher appropriation. We have three action items tonight. We are asking for a waive of the second reading for the two new resolutions.
- B. Old Business:**
 - a. ERP Resolution (second reading):**

Trustee Okerman moved to approve the ERP Resolution as presented with the addendum. Trustee Andrews seconded the motion. Motion passed.

Motion passed.

- C. New Business:**
 - a. Camera System Replacement Resolution (first reading):**

Trustee Jones moved to waive the second reading. Trustee Andrews seconded the motion. Motion passed.

Trustee Jones moved to accept the resolution as presented for the camera system replacement. Trustee Okerman seconded the motion. Motion passed.

- b. Fabricated Laminate Cabinets Resolution (first reading):**

Trustee Okerman moved to waive the second reading. Trustee Jones seconded the motion. Motion passed

Trustee Andrews moved to accept the resolution as presented. Trustee Okerman seconded the motion. Motion passed.

HUMAN RESOURCE COMMITTEE:

- A. Chair Report:** Trustee Okerman said they were updated on staffing changes, performance evaluations, and the President's evaluation. There was a very good response to the Employee Satisfaction survey returns. VP Phipps is monitoring changes that may be happening in the Fair Labor Standard Act and Title IX changes and training. They also briefly discussed the ERP system.
- B. Old Business:** None
- C. New Business:**
 - a. Oath of Office:** Jeff Okerman and Jenna Janshen took their oath of office.
 - b. Election of Trustee Officers:**

Trustee Okerman nominated a slate of offices as follows: Tara Andrews as Chair, Jenna Janshen as Vice Chair, and Garret McFarland as Secretary. Trustee Jones seconded the motion. Motion passed.

- c. **Committee Assignments:** Will be appointed at the next meeting. Committee assignments will begin in August.
- d. **Conflict of Interest Disclosures:** Conflict of Interest Disclosures were given to the Trustees.
- e. **BOT Self-Evaluation:** The BOT Self-Evaluation has been sent out via Survey Monkey. Trustees were asked to have their survey done by June 1, 2024.

QUALITY AND ADVOCACY:

- A. **Chair Report:** Trustee Okerman said they had a good discussion about President Slinger's visit with Director Osmundson for one-time-only funding. Strategy discussion about the one-time-only request. ERP update and Nursing discussion took place.

ACADEMIC CONSENT AGENDA:

- a. **Academic Consent Items:** Sam discussed the changes in the Academic Consent items.

Trustee Ogolin moved to accept the Academic Consent Items as presented. Trustee Jones seconded the motion. Motion passed.

EXECUTIVE SESSION:

FUTURE AGENDA ITEMS:

- A. Athletic Department Strategic Plan
- B. President's contract renewal

Went into Executive Session at 6:42
Adjourned the meeting at 8:52 p.m.

The next regular Board of Trustee meeting will be held on Monday, June 24, 2024, at 5:30 p.m. in room 106.

Vice Chair

Secretary