



Unusual Enrollment History (UEH) Notification Form

A. Student Information

Student's Name: _____ MCC ID: _____

Information:

The U.S. Department of Education has established new regulations to prevent fraud and abuse in the federal Pell Grant & federal Direct Student Loan programs by identifying students with unusual enrollment histories. The specific pattern the Department of Education uses to select students includes those students who have received a Federal Pell Grant and/or a Federal Direct Student Loan at multiple institutions during the past four academic years. The U. S. Department of Education has indicated that you have had an unusual enrollment history while receiving federal financial aid funds. As a result, we are required to review your academic history prior to determining your federal financial aid eligibility. **Please read this notice in its entirety and follow the instructions under the "What is Required of You" section below.** All required documentation must be received before your eligibility for federal financial aid can be determined.

What is Required of You?

We are required to check your financial aid history at the institutions that you attended during the previous **four** academic years. You are required to have received academic credit at any institution you received a Federal Pell Grant and/or a Federal Direct Student Loan while attending in the past four years. You are required to submit to the Admissions Office at Miles Community College:

- All official academic transcripts for the school(s) attended during the previous four academic years.

You, the student, must notify the Financial Aid Office when all official transcripts have been requested. The Financial Aid Office will then verify that academic credit was received at each institution during the relevant years. If so, we will notify you that you have satisfied this requirement. If you failed to receive academic credit at any institution you received a Federal Pell Grant and/or a Federal Direct Student Loan at during the previous four academic years, your federal financial aid will be denied and you will be notified with the option to appeal.

Appeal Process

Students are able to appeal the financial aid denial by submitting an Unusual Enrollment History Appeal Form; a letter explaining the unusual enrollment history, and documentation to support the explanation provided in the appeal letter. This documentation will be reviewed by our office and we will notify you of the decision.

B. Certification and Signature – Each person signing this worksheet certifies that all of the information reported on it and any supporting documentation is complete and correct. The student whose information was reported on the FAFSA must sign and date. Warning! If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

Student Signature: _____ Date: _____

This worksheet must be signed and dated to be valid. Electronic and/or digital signatures are not valid.

For Office Use Only

<input type="checkbox"/> Transcripts Received	<input type="checkbox"/> Transcripts Reviewed	<input type="checkbox"/> NSLDS History Reviewed
<input type="checkbox"/> Approved <input type="checkbox"/> RNARSxx (make sure 'C' flag is only for UEH; if so clear flag)		
<input type="checkbox"/> Denied (add UEH3 requirement and notify student)		
Processed/Reviewed By: _____		Date: _____