



# YOU'RE NOT DONE YET!



## Loan Entrance Counseling Session and Master Promissory Note Instructions

***All students receiving a Direct Subsidized or Unsubsidized Loan for the first time with Miles Community College are required to complete the following steps.***

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### **STEP 1**    ***Entrance Counseling Session***

1. Visit <https://studentaid.gov>.
2. Click on Loans and Grants
3. Select "Loan Entrance Counseling" under the Get a Loan heading.
4. Select the blue "START" button to the right of I am an Undergraduate Student.
5. Use the Log In box in the center of the page. Enter a FSA ID Username or Email and FSA ID password that you used to complete your FAFSA application.
6. You will be taken to the Entrance Counseling Overview page, scroll down and click continue. You will add the school that you want to notify and then continue through the modules.
7. ***After completing all of the entrance counseling questions, you will reach a screen that will confirm and congratulate you on the completion of the entrance counseling session.***

**STEP 2**    ***Master Promissory Note (MPN)*** A master promissory note (MPN) is an agreement between you and the Department of Education stating that you will repay the student loans you have borrowed.

8. Now you must do step two by signing the Master Promissory Note. Select under Loans and Grants **"Master Promissory Note (MPN)"**. Click the blue start box to the right of **"I'm an Undergraduate Student"** and complete the steps required for completing the Master Promissory Note. In step 2 References, your two reference must live at separate addresses. **Complete the steps, review and sign.**
9. **Log out once you have submitted the MPN.** MCC will be notified in 24 hrs of your completion.