

MILES COMMUNITY COLLEGE
FINANCIAL AID OFFICE

REQUEST FOR PROFESSIONAL JUDGMENT

Student's Name: _____

Permanent Street Address: _____

Permanent City/State/Zip: _____

Permanent Phone #: (_____) _____ - _____

Social Security #: _____ - _____ - _____

Academic Year: _____ - _____

Type of PJ: (Check only one of the following)

- Dependency Change
- Income Change
- Budget Modification
- Satisfactory Progress
- Other _____

I am requesting that the Financial Aid Director at Miles Community College consider my circumstances to determine if I may be eligible for a professional judgment change to my financial aid eligibility at MCC. I agree to provide any documentation requested by the Financial Aid Director if it can be obtained. I understand that this decision is made by the Financial Aid Director based upon documentation I supply and that any professional judgment decisions are voluntary and not an obligation of the Financial Aid Director or one of my student rights. I understand that if I wish to appeal the decision of the Financial Aid Director in this matter, I must follow the Financial Aid Appeals procedures. Finally I understand that any professional judgment changes made by MCC affect my financial aid only at MCC and that I will have to follow the appropriate procedures of any other institution to grant such a consideration for professional judgment.

STUDENT'S SIGNATURE _____

DATE _____

THIS FORM AND REQUIRED DOCUMENTATION (SEE BACK OF THIS FORM FOR SPECIFIC DOCUMENTATION REQUIRED) MUST BE GIVEN TO THE MCC FINANCIAL AID OFFICE BEFORE ANY PROFESSIONAL JUDGMENT WILL BE GRANTED.

YOU WILL RECEIVE AN OFFICIAL NOTIFICATION OF THE FINANCIAL AID DIRECTOR'S DECISION WITHIN 30 DAYS.

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In order to be considered for professional judgment consideration the student must provide documentation directly to the Financial Aid Office at MCC as described below:

Professional Judgment Issue

Documentation

Loss of income due to loss of work or reduction in work

Special Consideration Form and any other documentation requested by this form which verifies the data provided on this form.

Loss of non-taxable benefits

Special Consideration Form and supplemental information (if requested).

Loss of resources due to Death/Separation/Divorce

Special Consideration Form and supplemental information (if requested).

Increase in budget

Monthly expense budget and/or documentation of some type of usual expenses not covered in standard college budget.

Change in dependency status to independent status

In unusual circumstances, a student who does not meet any of the dependency criteria may still be considered to be independent on the basis of financial aid administrator's professional judgment. Please provide at least two sources of written documentation to support your request. (ex. Court documentation)

Satisfactory Progress

Financial Aid Appeal Form and documentation required with that form.

Other

Must contact the Financial Aid Director personally to determine what will be required.