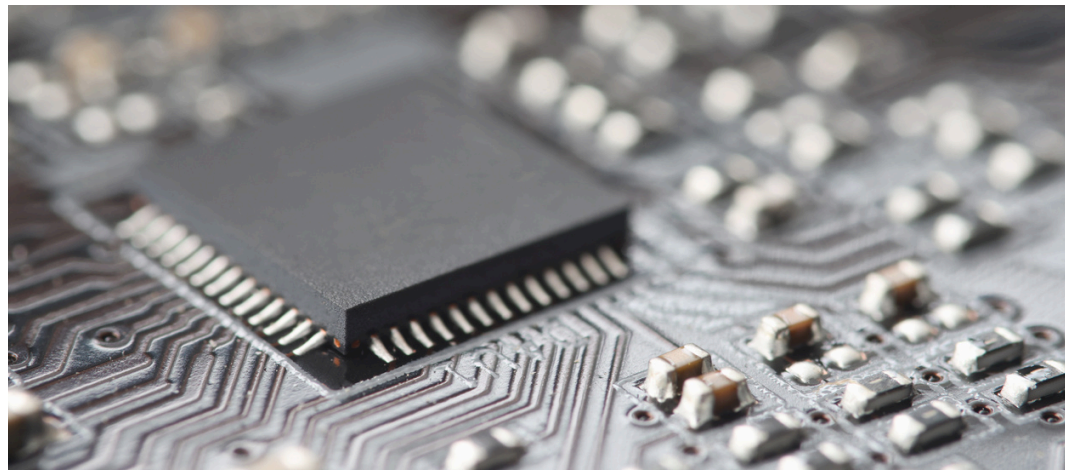




C.

Certificate Degree
(One-year program)



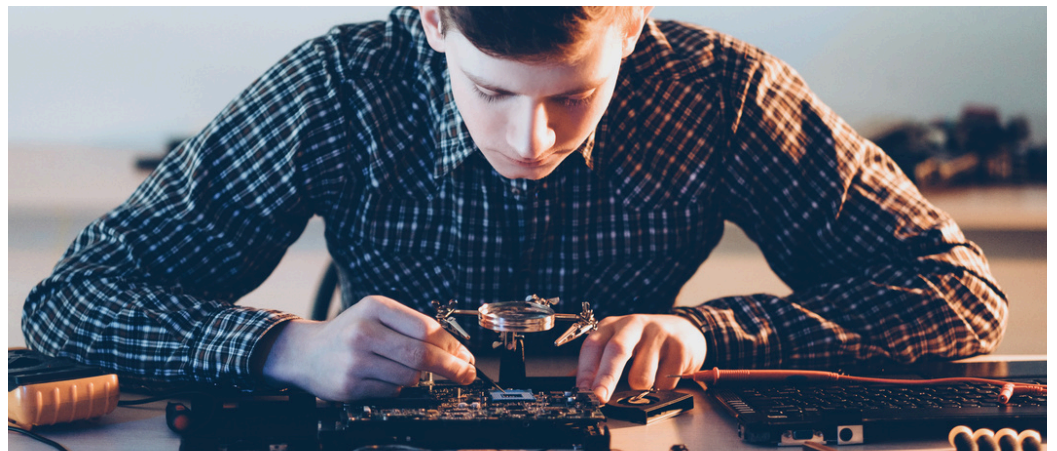
PC MAINTENANCE ASSISTANT

Why PC Maintenance Assistant?

This one-year (27(29) credit) certificate program is designed to provide students with skills for employment in entry-level help desk support positions.

Upon completion of this program, graduates will be able to:

- Install, upgrade, and configure software and hardware
- Assist with business applications and basic web page design
- Provide preventive maintenance, component installations, and repair services. Troubleshoot hardware and software problems
- Understand ethical responsibilities linked to software licensing and maintenance issues



START HERE — *Go Anywhere*



PC MAINTENANCE ASSISTANT

Degree Requirements

Program course requirements are presented in sequence. Part-time students and others who cannot follow this sequence should check Course Descriptions to determine pre-requisites, and should consult their advisor regarding the order in which to take courses.

Fall Semester: 14-16 Credits

CAPP 131 Basic MS Office 3

M 108 Business Math 3

NTS 104 Intro to Networking 4

CSCI 107 Joy & Beauty of Computing:
Python Programming 3

COLS 111 Career Development & Interpersonal Skills 3 -or-
100-Level COMX Course 1-3

Spring Semester: 13 Credits

ITS 280 Computer Repair and Maintenance 4

GDSN 145 Intro to Web Design 3

WRIT 100-Level WRIT Course 3

Elective 3



TOTAL CREDITS

27(29)

